



SEE

Skills for Education and Employment

The Skills for Education and Employment (SEE) program equips job seekers with the skills they need to move into work or further study. MTC Australia delivers flexible training and supports job seekers to identify and work towards their career goals. We are one of the largest and most respected SEE providers in Australia.

WHO IS SEE FOR?

To be eligible for SEE, participants need to be:

- Aged 15–64
- Registered as a jobseeker with Centrelink and a jobactive or Disability Employment Services provider
- An Australian citizen, permanent resident or have working rights in Australia

ABOUT SEE

Eligible participants receive up to 650 hours of English language, computer and job searching skills training, at one of our 15 sites across Sydney. They can also undertake work experience and attend workplace excursions. At the end of the program, participants may be eligible to receive one of the following qualifications:

QUALIFICATION CODE	QUALIFICATION NAME
22471VIC	Course in Initial General Education for Adults
22476VIC	Certificate I in General Education for Adults (Introductory)
22483VIC	Course in English as an Additional Language
FSK20113	Certificate II in Skills for Work and Vocational Pathways

The SEE program delivered through MTC Australia provides training in English language, computer and job searching skills, supporting job seekers to become job ready.



HOW TO REFER

To refer a client to the SEE program, phone 1300 232 663 to book in your client in for a Pre-Training Assessment. Once the appointment is made, create an electronic referral in your system and give your client an MTC Referral Appointment Card to bring to the assessment.

WHY CHOOSE SEE

We work with participants to develop an Individual Training Plan detailing their work or study goals and required skills. Participants can study at a location and time that suits them best. Our Curriculum Team can also customise courses to meet your client's specific needs.

Client Progress and Attendance

We will provide you with Weekly Attendance Reports with a detailed summary of your client's participation in the program. Our Centre Managers and dedicated Customer Care team will assist with any queries you may have in regard to your client's attendance, participation and progress.

Stakeholder Engagement

Upon request, MTC Australia can conduct information sessions for you and your staff which outlines benefits of the SEE program and the referral procedure on your relevant system e.g. ESS.

Quality Training and Assessment

Our qualified SEE Trainers provide engaging and relevant training sessions to job seekers to help them meet employer needs and expectations.

Proven Results

Since 2001, we have delivered training to more than 15,000 people across NSW, empowering them to unlock their potential and create new career and life opportunities.



WHAT WE DO

MTC is the social enterprise that gives people the inspiration, capability and opportunity to create a fulfilling life. We deliver high impact employment, training and youth programs that help people gain skills for employment and entrepreneurship, build self-worth, and enable possibilities for transformative change.

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